



SPOTTERS REGISTRATION INFORMATION

New Spotters Not Registered with Energy Safe Victoria, need to provide:

1. Tickets of Competency, current First Aid and Expired Air Resuscitation (EAR) documentation, finalise training documentation **with their training provider (RTO)** and successfully complete the Spotters Course.

For items of plant such as an Elevated Work Platform <11 Metres, or a Vehicle Mounted Crane < 10 Tonne / Metres or other plant where there is no formal operating competency, evidence of training, competency and or experience must be demonstrated to obtain a Spotter Certificate.

It should be noted, that a Spotter is required for each item of plant or equipment operating in the vicinity of overhead electrical lines on any work site.

2. Once this information is received by the RTO, a completed Spotters Registration Card will be generated by ESV and sent to that person's residential address. Please note, if you do not wish for the card to be forwarded to your residential address, please confirm the correct address with your RTO.
3. Should it be necessary to forward the Spotters Registration Card to a person's employer, then the appropriate information must be provided to the RTO to allow that information to be forwarded to ESV prior to the issue of the Spotters Registration Card.

For Existing Spotters, that hold Spotters Registration Cards with expiry dates:

1. Within 3 months of the expiry date of the Spotters Registration Card the spotter needs to return to their Training Provider, undertake a spotter refresher course, provide evidence of any new competencies achieved and currency of First Aid and EAR documentation in order to receive a new registration card.
2. Once this is received from the RTO a card will be generated by ESV and sent to the person's residential address, or as in item 3 above.

Lost, Stolen or Non Receipt of Card

A Statutory declaration is required for any license or registration card which is lost, stolen or has not been received.

Do you require the services of a Spotter?

Please see the Spotters Service Providers List for details.

For existing spotters, with non ESV Registration cards

At the time of your initial spotter training, you would have been issued with a spotter's card from your RTO. This registration card may not have been registered with ESV, and if older than 3 years will need to be renewed through your RTO, and subsequently registered with ESV to be valid. You will be required to ensure your details are up to date, First Aid and EAR are current and a spotter refresher course successfully completed. ESV will then be advised by your RTO and a new yellow Spotters Registration card will be issued. Once you have received your Card, ID number and password, access to the ESV Online services via our Website – www.esv.vic.gov.au \ Online Services is available.

Regards
Kelly Stalker
Manager, Licensing & Service Centre