

# Application for exemption

## Regulation 701 of the Electricity Safety (General) Regulations 2019



Energy Safe Victoria (**ESV**) may, on the application of an electrical contractor or electrical installation worker, exempt any electrical work to be carried out by the electrical contractor or electrical installation worker from any of the requirements of Part 2 of the Electricity Safety (General) Regulations 2019 (**the Regulations**) or the normative Standards incorporated into the Regulations, subject to any conditions specified by ESV.

An application for an exemption must be in writing and contain details of —

- a) the applicant's name, telephone, mobile phone number, email, business and postal addresses; and
- b) the exemption requested; and
- c) the reason/s for the exemption.

An application must be accompanied by —

- a) any relevant technical information, including details showing that the granting of an exemption will not reduce the level of safety from physical injury, fire and electric shock from the level that would be provided under the Regulations if the relevant regulations are complied with;
- b) a written agreement to the proposed exemption signed by the owner, occupier or controlling body of the land on which the work is to be carried out; and
- c) the application fee\*.

**To make an application for exemption, please send the information requested above and your payment details to:**

**Email:**

Att: Manager Electrical Installation Safety  
E: [Part7exemptions@energysafe.vic.gov.au](mailto:Part7exemptions@energysafe.vic.gov.au)

OR

**Post:**

Application for exemption  
Manager Electrical Installation Safety  
Energy Safe Victoria  
PO Box 262  
Collins Street West Victoria 8007

### Important

This form is NOT to be used for any other type of exemption including for notifications under the electric lines on public land exemption.

Payment of the application fee does not guarantee that an exemption will be granted.

A person to whom an exemption applies must comply with any conditions of the exemption imposed by ESV.

### Privacy statement

The personal information in this application for exemption is required to enable ESV to process the application and to perform functions under the Regulations. All personal information collected by ESV is held and managed in accordance with ESV's Privacy Policy and the *Privacy and Data Protection Act 2014 (Vic)*. ESV's Privacy Policy is available at: <https://esv.vic.gov.au/privacy-policy/>

\* The application fee for an exemption under this regulation is 5.99 fee units. At 1 July 2023, the application fee charged by ESV is \$95.24\*\*.

You can pay by completing the credit card / cheque payment form (page 4 of this application). Application fees are non-refundable.

\*\*The application fee is subject to change as the fee units are adjusted annually by the Victorian Government.

## Applicant details

### The applicant of the exemption (REC / Licensed Electrician)

|                      |          |
|----------------------|----------|
| First name           | Surname  |
| Address              |          |
| Suburb               | Postcode |
| Phone                |          |
| Email                |          |
| Company name and ACN |          |
| Signature            |          |
| Date                 |          |

## Owner details

### The owner, occupier or controlling body of the premises

|                                 |          |
|---------------------------------|----------|
| First name                      | Surname  |
| Address                         |          |
| Suburb                          | Postcode |
| Phone                           |          |
| Email                           |          |
| Company name<br>(if applicable) |          |

## Installation address

### Where the exemption is or will be located

|             |          |
|-------------|----------|
| Address     |          |
| Suburb/Town | Postcode |

## Consent

### Owner/occupier or controlling body consent

|                              |          |
|------------------------------|----------|
| Company name (if applicable) |          |
| Position / title             |          |
| First name                   | Surname  |
| Address                      |          |
| Suburb                       | Postcode |
| Phone                        |          |
| Email                        |          |
| Relationship to property     |          |

I, the owner, occupier or controlling body of the land where the work has been or is intended to be carried out understand and agree to the exemption being requested.

|           |
|-----------|
| Signature |
| Date      |

**Exemption details**

**The technical details of the exemption**

Standard or Regulation

Regulation or Clause number

**Reason for the exemption (additional information can be attached to this application)**

**Technical information demonstrating that the exemption will not reduce the level of safety from the level that would have been provided under the Regulations**

## Credit card / cheque payment form

This form must accompany any mailed applications or requests that require payment.

☐ Credit Card

☐ Cheque/Money Order

Make your cheque/Money Order payable to 'Energy Safe Victoria'. Cheques/Money Orders are to be in Australian currency and bankable at an Australian bank.

If paying by cheque or Money Order, please enter the amount being paid

\$

## Payer Details

You **MUST** provide phone or email contact details in the event that ESV needs to contact the payer.

First name

Surname

Address

Suburb

Postcode

Phone

Email

Company name

## Credit card details

Please note we do not accept Diners and American Express.

☐ MasterCard

☐ Visa

Receipt required

Y

N

Card No.

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Expiry date  
(MM/YY)

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Name on card

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I authorise Energy Safe Victoria to debit my credit card with the amount shown above.

Signature of cardholder

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Date:

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## OFFICE USE ONLY

Date received

ESV Reference No.

EE-

Cheque /Money Order No.

Order No.

Date processed

Processed by